



TRANSITION YEAR ENROLMENT POLICY

Transition Year is optional in Dunmore Community School. Entry to Transition Year is not guaranteed to all students who apply for Transition Year. It is the stated intention of the Board of Management of Dunmore Community School that as many students as possible experience the Transition Year Programme in our school, bearing in mind capacity of the school and available resources, including teaching personnel provided by the Department of Education and Skills. This programme is designed to broaden the educational experience of the student and prepare him further for the Leaving Certificate Programme. We have to be in a position to allow our Transition Year students to attend work experience in a real work environment, as well as participating in other activities further afield. We have to be able to trust the students implicitly to be where they are supposed to be, to do what they are supposed to be doing and to show courtesy and consideration to everyone they meet at all times.

All third year students of Dunmore Community School wishing to enrol for the Transition Year Programme must complete an application form during March of the academic year prior to the August/September commencement in Transition Year. Applicants are given a two-week period after the application deadline in which they can change their mind. Following this “**change of mind**” deadline a student cannot leave the programme without the permission of the Board of Management. Because of the limited nature of resources available it may not be possible to grant places to all students that apply. In such circumstances the following limits and criteria will apply.

- Class size, as deemed appropriate by Board of Management takes into consideration Department of Education and Science staff allocation assigned to the school.
 - Candidates need to have displayed reasonable willingness and capability to follow programmes that allow varying levels of supervision and will have to have a proven track record of consistent good behaviour and co-operation with the school and all its personnel, its Code of Behaviour and all other school policies.
 - Candidates may be interviewed by the T.Y. coordinator and/or Guidance Counsellor and/or Principal, Deputy Principal or their representatives in order to ascertain their suitability for the course. Criteria used will include: attendance, punctuality, wearing of full uniform, behaviour in class and at extra curricular activities, ability to self motivate, ability to show respect towards classmates, teachers, management, ancillary staff and visitors, ability to take responsibility for oneself and one’s own actions, and ability to co-operate in a work experience environment and follow instructions, taking correction where necessary.
1. The Board of Management reserves the right to refuse a student permission to partake in certain events during Transition Year e.g. day trips, overnight trips or trips abroad if a student has a poor track record in terms of behaviour and co-operation with the school and any of its personnel.
 2. The Board of Management reserves the right to remove a student from the Transition Year Programme midstream and may or may not offer a place to the

student in Fifth Year if a student fails to co-operate with personnel and/or fails to participate fully in the Transition Year Programme.

SCHOOL TOUR

Over the past number of years, a school tour has taken place to different locations on the continent. The school is of the opinion that such trips give students learning opportunities in the areas of travel, experience in different cultures and civilisations, coping with living away from home, teamwork, etc. The management of such trips places a great onus of responsibility on supervising teachers. In these circumstances it is important that they are reasonably happy that the students they are bringing with them do not pose a potential threat to the safe conduct of the tour.

Please see our separate School Tour Policy.

Signed: _____
Chairperson of BOM

Date: ___/___/___

Signed: _____
Principal/Secretary to the BOM

Date: ___/___/___